

EAST LONDON COMMUNITY BAND



Together in music

WAITING LIST POLICY

Overview

Date of adoption: April 2024

To be reviewed: April 2025

Objective

The East London Community Band is dedicated to promoting a diverse and inclusive environment for musicians of all ages. This waiting list policy outlines our commitment to fairness and transparency in managing membership applications, with priority being given to individuals aged 18 and under, existing members aged 19 and above, and finally, new joiners.

Priority criteria

Within each of the categories below, places for the same instrument are allocated on a first-come first-served basis.

- **Youth Members (18 and Under):** ELCB recognises the importance of nurturing young talent and therefore individuals aged 18 and under will be given the highest priority on the waiting list. This prioritisation aims to provide opportunities for youth engagement and development within ELCB.
- **Existing Members (19 and Above):** Current members of the East London Community Band aged 19 and above who wish to join a new group will be prioritised after youth members. This prioritisation acknowledges the valuable contributions of our existing members and ensures their ongoing participation within ELCB.
- **New Joiners:** Prospective members who are not currently affiliated with the East London Community Band will be placed on the waiting list following youth and existing members. We extend a warm welcome to new joiners.

Waiting list procedure

- **Application submission:** Individuals should email info@eastlondoncommunityband.co.uk to register their interest. They should provide details of their instrument and which waiting list they'd like to join, along with relevant personal and musical background information.
- **Review:** The Membership Committee will review applications and assign priority status based on the criteria outlined above. Applicants will then be informed of their placement on the waiting list and updated termly.
- **Vacancy notification:** As vacancies arise or additional slots become available, individuals on the waiting list will be notified based on their priority status. Notifications will include details regarding vacancy acceptance and enrolment procedures.
- **Acceptance and enrolment:** Upon receiving an offer of a place, individuals on the waiting list must confirm their acceptance within the specified timeframe **(X)** and complete enrolment formalities. This may include updating the membership portal to include new band(s) or registering on the portal for the first time.

Review and amendments

This waiting list policy will undergo periodic review by the East London Community Band's committee to ensure its effectiveness and alignment with organisational goals. Amendments may be made as necessary.

Conclusion

The East London Community Band is committed to fostering a diverse and inclusive environment for musicians of all ages. We prioritise youth members, followed by existing members, and finally, new joiners. We welcome players of all ages, instruments, levels, and musical interests, from first-timers to those who have been playing music their whole lives. We strive to create opportunities for musical growth and a welcoming, sociable community for all members. ELCB reserves the right and retains discretion to make decisions regarding the filling of vacancies.

Agreed by the trustees of the East London Community Band, April 2024.

To be reviewed April 2025